

## **Vocational Counsellor – Employment Services**

### ***Engage. Empower. Employ!***

The Garth Homer Society's Employment Services team is seeking dynamic, innovative individuals. Do you have a passion for developing creative employment solutions for adults who have a developmental disability? If so - we need you on our team!

### **Summary:**

Support clients to find and maintain paid work.

### **Key Responsibilities:**

- Assess clients to determine the client's interests and skill related to employment.
- Develops, with clients, Employment Plans and as required Job Site Training & Support Plans, to enable the client to meet his/her employment goals.
- Provides training, supports and instruction to clients in varied work settings in the community.
- Locates potential employers and matches job placements to the client's interests and abilities.
- Assists employers to work with the client through orientation and education, and promotes the development of natural supports at the job site.
- Provides ongoing follow up of placements, employer relations, problem-solving, troubleshooting, etc.

### **Required Qualification**

- A diploma in a related human/social service field or the equivalent combination of education, training and experience
- One year recent experience in employment services field

### **Skills and Abilities:**

- Demonstrated working knowledge of/ or training in current trends and best practices related to community-based employment
- Demonstrated ability to assess, teach vocational skills and effectively support job seekers
- Demonstrated job development skills and ability to work effectively with employers
- Good time and general management skills
- Demonstrated teamwork skills
- Good written communication skills, especially with regard to reporting

### **Additional Information:**

- 35 hours per week, Monday to Friday
- Willing to use personal vehicle daily for work purposes

**Salary:** Starting \$20.78 + Benefits

**Contact:** Geoffrey Ewert – Director, Learning and Employment Services  
[gewert@garthhomersociety.org](mailto:gewert@garthhomersociety.org) or 250-475-2270